



FANTASYLAND  
HOTEL

## Meetings & Events at the Fantasyland Hotel Guidelines – COVID-19 As of June 12<sup>th</sup>, 2020 – STAGE 2

*50 people or less – please take into account our staff in these gathering numbers.*

**Please note that these guidelines will change and be updated based on the Government of Alberta Relaunch Strategy, Stages, for more information, please consult:  
[www.alberta.ca/restrictions-on-gatherings.aspx](http://www.alberta.ca/restrictions-on-gatherings.aspx)**

- The Fantasyland Hotel will continue rigorous physical cleaning of all our venues: wipe-downs for all microphones and speaker monitors; increased frequency of physical cleaning and usage of appropriate disinfectant agents for doorknobs, lecterns, handrails, trash receptacles, water stations, elevator bottoms, chairs, registration tables, and bathrooms.
- Health Advisories will be displayed at event venue. This signage will remind attendees to keep personal hygiene high, provide notices on hand washing and also minimizing physical contact; continued social distancing (stand a minimum of 3 feet away from people).
- All guests to use hand sanitizers before entering the event.
- All our staff will have face masks and gloves for service and maintaining the meeting space.
- We will ensure our staff follows the proper hygiene measures. This is noted in our internal staff memorandums and this can be made available to group organizers.
- Disposable face masks available for all attendees, should they wish to use.
- Massive safety measures in food preparation and serving, respecting social distancing.
- No buffets – plated service only or Individually wrapped food instead of open buffets.
- For coffee breaks, our staff will be serving beverages and covered individual plates for the coffee breaks; for line-up, stanchions will be used for 2-meter distancing between participants.
- For Wedding or Banquets, please note that family from the same household can be at the same table, but for guests not from same household, a maximum of 2 people per round table.
- Functions with dance, please note that the 2-meter distance between participants must be respected during this time.
- We will control access to the dining area by asking guests to wait to be seated.
- We will ensure that customers have space to maintain physical distancing in waiting areas.
- Washroom capacity distancing between guests. For example, closing alternate urinals.
- We will use rolled silverware and we will not preset tables.
- Wedding, birthday or other types of cakes will not be on a buffet but will be sliced and plated in our banquet kitchen, then individually served by our Banquet staff.
- Face masks are now mandatory in all indoor public spaces since Saturday, August 1st, 2020 as per the City of Edmonton bylaw. This bylaw requires people to wear face coverings at all times while in indoor or enclosed public places or public vehicles.

